

FAO álláshirdetés

LIAISON AND COMMUNICATION JUNIOR TECHNICAL OFFICER (One Candidate)

Deadline for the application: **20 October 2014**

The Ministry of Agriculture of Hungary is recruiting one candidate for the FAO Regional Office for Europe and Central Asia (1068 Budapest, Benczúr u. 34.) with the following terms:

Duties and responsibilities

Under the overall management of the Senior Field Programme Officer, and the day-to-day supervision of the regional Communication Officer, the Junior Technical Officer will participate in a wide range of office activities relating to communication and liaison with other UN agencies in the region. He or she will provide technical support to FAO programmes related to communication and liaison with UN and other international organizations in the Europe and Central Asia region, with a specific focus on countries implementing 'Delivery as One'.

The incumbent's specific duties will include:

- Liaison with UN country team communication personnel, ensuring appropriate visibility for FAO in the countries of Central and Eastern Europe where FAO contributes to the implementation of UN programmes as a regional based agency in the absence of FAO Representations;
- Research and development of news and feature stories presenting the work of FAO in Europe and Central Asia, for dissemination to news media, via the regional office's website, through social media, or other means;
- Adaptation of news releases and media advisories for dissemination to Host Country news media;
- Assist with the organization of press conferences, media briefings and other high-profile events – in the host country and elsewhere;
- Other related duties as required.

Essential qualifications:

- At least one year of relevant professional work experience in the Region;
- A university degree in a relevant field at Masters level; A Bachelor degree in combination with at least three years of experience may be accepted in lieu of the Master degree;
- Excellent knowledge of English (both spoken and written);
- Excellent writing skills in Hungarian for publishing;
- The ability to think strategically and commitment to development;
- Good organizational skills, proficiency in standard office software.

Desirable qualifications:

- Excellent information technology skills related to database applications and presentation software;
- Proficiency in the Russian language and preparation of communication material;
- Field experience with the UN system;
- Experience with communications and media relations;

- Contacts in the region's news media.

Terms:

Duration: Two Years Full time –non-renewable contract

Gross salary: 300.000 Ft/month.

Earliest start: 1 November 2014

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Hungarian citizenship

Please send your application only by email, to Ms. Gabriella Grüner (email address: gabriella.gruner@fm.gov.hu). You are requested to attach the following documents: CV with your job experience, school certificate, certificate of language skills. A moral certificate (erkölcsei bizonyítvány) will be required for employment.

For further questions about the job please contact Ms. Gabriella Grüner, at the Ministry of Agriculture, Department of EU and FAO Affairs, telephone: 1/795-1637.